



NATIONAL GUARD BUREAU

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ARNG-HRR

6 April 2020

MEMORANDUM FOR Army National Guard (ARNG) Recruiting and Retention Force

SUBJECT: SMOM 20-031, Academic Year 2020-2021 United States Army Cadet Command Minuteman Scholarship Program

1. References:

- a. AR 145-1, Senior Reserve Officers' Training Corps Program: Organization, Administration, and Training, 06 September 2011.
- b. National Guard Regulation 600-100, Commissioned Officer – Federal Recognition and Related Personnel Actions, 15 April 1994.
- c. Cadet Command Regulation 145-1, Reserve Officers' Training Corps Army ROTC Incentives Policy, 2 August 2016.
- d. Cadet Command Pamphlet 145-1, Reserve Officers' Training Corps Army ROTC Incentives Procedures, 02 August 2016.
- e. Cadet Command Pamphlet 145-4, Enrollment, Retention and Disenrollment Criteria, Policy and Procedures, 12 September 2011.
- f. USACC OPORD 20-03-014 Reserve Component Annual Minuteman Scholarship Program, 18 March 2020.

2. The United States Army Cadet Command (USACC) Minuteman (MM) nomination process is a collective effort between the States, the Cadet's Professor of Military Science (PMS), and the assigned ROTC Brigade (BDE). The Academic Year 2020-2021 (AY 20-21) MM Scholarship Program consists of two phases:

a. Phase I:

(1) Begins on 30 March 2020, with a deadline of 01 September 2020, for fall semester 2020 starts.

(2) TAG nominations consists of two (2) scholarships for four (4) years, and six (6) scholarships for three (3) year Advanced Designees (3AD).

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(3) State Officer Strength Managers (OSMs) may request nominations from Civilian Aides to the Secretary of the Army (CASA). Each CASA may nominate four (4) Cadets for GRFD Scholarships consisting of one (1) scholarship for four (4) years and three (3) scholarships for 3AD.

(4) The OSMs may transfer TAG allocations to other State, Territory, or District TAGs with coordination through USACC RMID during Phase I. The OSMs who transfer nomination allocations to another ARNG State, Territory, or the District of Columbia (DC) will not receive replacement nomination allocations. The CASAs may not transfer allocations to another CASA. All CASA nominations are allocated on a first come, first serve (nominated) basis.

(5) The USACC Recruiting, Marketing, and Incentives Division (RMID) point of contact POC in paragraph 5 will manage all nominations submitted in phase I.

b. Phase II:

(1) Begins on 02 September 2020, with a deadline of 01 December 2020, for spring semester 2021 starts.

(2) On 02 September 2020, USACC will consolidate all remaining unallocated Phase I MM nominations and award as 3AD MM scholarships to the best qualified nominees based on an Order of Merit List (OML) until all available AY 20-21 MM nominations are expended or funding is exhausted.

(3) TAGs and CASAs may send nominations of potential Cadets to the USACC RMID POC. Upon acceptance of nominations, USACC will develop a nominee Order of Merit List (OML) and award remaining allocations on a competitive basis beginning on 02 December 2020. The OML factors will include nominee quality metrics and ARNG State Unit Vacancy Position Fill Rates provided by the Army National Guard Recruiting Division (ARNG HRR). There is no limit to the number of nominations considered in the competitive process during phase II, but nominations are limited to the number of unused Phase I nominations and the availability of funding.

3. Coordinating Instructions:

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a. To provide better visibility of the nomination allocations, nominating sources will send their nominations directly to the USACC POC in paragraph 5, who will initiate the nomination process.

b. The NGB Form 594-1 remarks section must indicate that the nomination is part of the Minuteman Scholarship Program. USACC RMID will track scholarship nominations, executions, and update the field every two weeks with the number of remaining nominations from the campaign start.

c. Applicants nominated for 4YR and 3AD scholarships must meet the minimum requirement score of 1000 Scholastic Aptitude Test (SAT) or 19 American College Test (ACT), and a cumulative high school Grade Point Average (GPA) of 2.5.

d. Each four (4) year Scholarship may only be awarded to candidates attending a host program or a (Extension / Cross-town) public university at resident rates.

e. The 3AD Scholarships are awarded before / during a recipient's freshman year. Successful completion of a 3AD recipient's freshman year will initiate scholarship benefits at the beginning of the sophomore year. The freshman year is a probationary period and a 3AD recipient will receive no financial scholarship benefits during this period.

f. USACC will not process GRFD scholarship nominations for ARNG Nursing Majors.

g. If an ROTC program is outside of the State making the nomination, the ROTC BDE will assist. A TAG or CASA will receive credit for a nomination regardless of where the Cadet attends school.

4. Find contracting / scholarship guidance in References 1a, 1c, and 1d. All scholarship offers are subject to availability of funding.

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5. The point of contact for ARNG Minuteman Scholarships is Mr. Donovan Lea, USACC ARNG Scholarships Contractor at donovan.h.lea.ctr@mail.mil or (502) 624-1739.

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