



ARNG-HRR

5 November 2019

MEMORANDUM FOR Army National Guard (ARNG) Recruiting and Retention Force (RRF)

SUBJECT: SMOM 20-011, Exception to Policy for Edibles Fiscal Year 2020 (FY20)

1. Reference. NGR 601-1 (Army National Guard Strength Maintenance Program), 01 January 2019.
2. SMOM 19-007 is rescinded.
3. Purpose. This memorandum provides an exception to policy for FY20 edibles.
4. Summary. Recruit prospecting functions designed to develop Centers of Influence (COIs) and generate leads for enlistment or re-enlistment in the Army National Guard can benefit from the appropriate use of edibles as authorized in NGR 601-1. The Recruiting and Retention Commanders (RRC) establish reasonable spending limits for edibles within published limits or may request exceptions through ARNG-HRR-R.
5. RRB Level Exception. This document is a general exception to policy for FY20, increasing the per event maximum limit from \$2,500 to \$3,000 without change to the \$15 per person limit. This SMOM and a one-page memorandum for record (MFR) detailing the event purpose, projected attendance, and expected return on investment (who, what, where, why, when) is the documentation required of the exception to policy and constitutes authorization to conduct the event when signed by the RRC.
6. NGB Level Exception. Requests for exception for edible support above \$3,000 per event without change to the maximum per person limit of \$15 must be submitted to the Resources Branch for approval, at least 30 days prior to the function. This SMOM and a one-page MFR detailing the event purpose, projected attendance, and expected return on investment (who, what, where, why, when) is the documentation required of the exception to policy and constitutes authorization to conduct the event when endorsed by Resources Branch.
7. Audit trail. This memorandum, event sign-in roster, and an AAR must be maintained locally for audit purposes for all approved training events.
8. Funding. This exception to policy is not valid in cases where an unfunded requirement exists or results from exercise of the higher spending limits. All purchases are subject to review and approval of your local USPFO.

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9. This message expires 30 September 2020, unless rescinded by this office.

10. The point of contact for this memorandum is LTC Amanda R. Campeau
amanda.r.campeau.mil@mail.mil or 703-607-1419.

A handwritten signature in black ink, appearing to read 'D. Gilbert', with a stylized flourish at the end.

DANIEL E. GILBERT
COL, LG
Chief, Strength Maintenance Division
Army National Guard