



NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1373

ARNG-HRR

7 August 2019

MEMORANDUM FOR Recruiting and Retention Commands of All States, Puerto Rico, the Virgin Islands, Guam, and the District of Columbia

SUBJECT: SMOM 19-027, FY20 Recruiting and Retention Force (RRF) State Visits

1. Reference. Memorandum, ARNG-HRR, subject: SMOM 16-024, Annual RRF State Visit, 3 May 2016.
2. SMOM 16-024 is rescinded.
3. Effective 1 October 2019, Strength Maintenance Division (HRR) will only schedule one formal half-day State visit to Arlington Hall Station per fiscal year for each State Recruiting and Retention Battalion (RRB). Visits will be limited to Wednesdays from 0800-1200 with a maximum of one RRB per day. Limited scope visits by individuals from RRBs coordinated directly with HRR Branch Chiefs will not be considered a State visit under this message.
4. Coordination for visits will be scheduled utilizing the HRR State Visit page in GKO. HRR will maintain a list of available dates and States that have visited in the current fiscal year. Office Calls in conjunction with a State of the State, State of the Territory, or State of the District visit will be scheduled directly with the Strength Maintenance Division Executive Officer (XO).
5. To submit a visit request, utilize the HRR State Visit webpage at <https://gko.portal.ng.mil/arng/G1/D05/HQ/SitePages/State%20Visits.aspx>. In order to provide the Strength Maintenance Division time to prepare, all fields must be filled out to include a list of Requests for Information (RFIs).
6. This message remains valid until 30 September 2020 or until rescinded by this office.
7. Point of contact is CPT Bryan Shapow, Strength Maintenance Division XO, at (703) 607-5799 or bryan.s.shapow.mil@mail.mil.

A handwritten signature in black ink, appearing to read "D. Gilbert".

DANIEL E. GILBERT
COL, LG
Chief, Strength Maintenance Division
Army National Guard