



NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1373

ARNG-HRR-T

3 August 2018

MEMORANDUM FOR All Recruiting and Retention Battalions

SUBJECT: SMTC Exception to Policy and Waiver Procedures

1. Reference. Memorandum, ARNG-HRR, 29 June 2018, subject: SMOM 18-058, Strength Maintenance Training Center (SMTC) Non-Career Recruiter (NCR) Prerequisites.
2. Paragraph h (6) has been amended. Exceptions to policy and waiver request will be processed in the following manner:
 - a. Soldier uploads ETP/waiver memo into blackboard.
 - b. SMTC Operations department will process the waiver request.
 - c. Processed request will be uploaded into blackboard by SMTC Operations. SMTC Operations will notify Soldiers and RRB leadership of any disapproved request via email.
3. POC for this memorandum is the undersigned or SFC Javoris Smiley at 501-212-4594 or NG Camp Robinson NGB ARNG PEC List ARNG-GSS-Doctrine.

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MAJ, LG
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Center