



## NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE  
ARLINGTON VA 22204-1382

ARNG-HRR

4 September 2018

MEMORANDUM FOR NG J1 RRF (All-Entire RRF)

SUBJECT: SMOM 18-074, FY18 WARRANT OFFICER STRENGTH MANAGER TRAINING

1. ARNG-HRR WOSM Section is conducting annual ARNG Warrant Officer Strength Training in Gulfport, Mississippi, from 18 to 20 September 2018, Travel dates 17 and 21 September 2018. Suspense date for ATRRS reservation is 10 September 2018.
2. ATRRS Course information: Course: 964-ARNG WOSMC, Title: ARNG WARRANT OFFICER STRENGTH MANAGER COURSE.
3. Seats are available in ATRRS with scheduling preference for individuals hired as the Warrant Officer Strength Manager (WOSM) with assigned mission letter. Officer Strength Managers (OSMs) may attend if no WOSM assigned. Recruiting and Retention Battalions (RRBs) are authorized to send 2 Warrant Officer Strength Managers (WOSM) per State to the training, however, RRBs may request a third seat pending availability by contacting the below point of contact.
4. The course will provide critical sustainment training to Warrant Officer Strength Managers on Strength Management Tool (SMT) Warrant Officer tracker, DPRO and GIMS. WOSMs will gain knowledge on the Active Component to Reserve Component (AC2RC) Warrant Officer and 09W Warrant Officer Candidate transition process. Active Component Proponent Chiefs along with the National Guard Bureau (NGB) Senior Warrant Advisors will provide updates, answer branch specific questions, as well as give feedback on outstanding predetermination packets (PDPs) at their level. NGB Division representatives in WO Policy, Federal Recognition, Marketing and Medical Waivers will be on hand to analyze and interpret applicable Warrant Officer regulatory guidance.
5. The only lodging authorized is Wingate Hotel at a rate of \$89 until 12 September 2018. To make reservations call (228) 214-0010 Group Name (Warrant Officer Strength Manager Course).
6. Taxis are available from the airport to the hotel and cost reimbursed IAW Joint Federal Travel Regulation. A hotel shuttle will also be available. Rental car is not authorized for reimbursement. A \$20 non-reimbursable registration fee is due at registration/sign-in. One copy of travel orders and Tax exemption form is required for registration.
7. The uniform for the training is OCP/ACUs and casual for WO social.

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#18-074)

8. Point of contact for this message is CW3 Laura K. Severin at (703) 607-2927 or  
laura.k.severin.mil@mail.mil.

A handwritten signature in black ink, reading "Robert E. Kuster II". The signature is written in a cursive style with a long horizontal stroke at the end.

ROBERT E. KUSTER II  
COL, AG  
Chief, Strength Maintenance Division  
Army National Guard