



NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1382

ARNG-HRR

16 April 2018

MEMORANDUM FOR NG J1 RRF (All-Entire RRF)

SUBJECT: SMOM 18-038, Implementation of New RSP Self-Assessment and Inspection Checklist (Amended 16 April 2018)

1. Purpose. The Recruit Sustainment Program (RSP) Self-Assessment/Inspection Program is conducted annually to promote standardization, regulatory/policy compliance, and to capture best practices utilized by top performing RSPs.

2. Reference. NGR 601-1 (Army National Guard Strength Maintenance Program), April 2006.

3. The RSP Self-Assessment Checklist has been updated to reflect 20 Critical Tasks associated with requirements specific to the program and 21 Supporting Tasks that are indicative of program effectiveness. All RSP organizations must complete and submit a State/Territory Self-Assessment for FY18 NLT 30 October 2018. The annual requirement for submission thereafter will be 30 calendar days after the end of each fiscal year. Submit completed self-assessments electronically per the guidance below.

4. New requirements to the RSP Program include that 25% of Cadre must be Master Resilience Trainer (MRT) qualified. (AR 350-53 3-2g(3)(g))

5. Conducting the Self-Assessment.

a. Use the Self-Assessment checklist to perform a thorough analysis of the RSP Program. Determine if the criteria is met for each task within the Self-Assessment Checklist by issuing either a "Go" or "No-Go".

b. Maintain documentation used (if applicable) for tasks rated "Go".

c. Provide an explanation and way ahead to correct tasks rated "No-Go" in the notes section describing effort to bring the task to compliance.

d. Conduct assessments for submission at the State/Territory level. Assessments at the individual site level can also be conducted if desired.

e. In order to be rated "Compliant" on the Self-Assessment, the RSP must receive a "Go" on each of the 20 Critical Tasks in Section I and at least 15 tasks in Section II, program Supporting Tasks.

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f. RSPs that exceed this standard will be rated "Commendable" (17/21 -18/21) or "Program of Excellence" (19/21 - 21/21).

g. RSPs that do not achieve a "Go" on each of the 20 Critical Tasks or do not receive a "Go" on at least 14 of the Supporting Tasks will receive a rating of "Not in compliance."

6. Submit completed RSP Self-Assessment Checklist to the Attrition Management branch by e-mail at: ng.ncr.ngb-arng.mbx.g1-hrr-attrition@mail.mil. Verify that all submitted products include state abbreviations i.e. "AL- RSP Self-Assessment Checklist".

7. The point of contact or any questions regarding RSP Self-Assessment and Inspection Program is SFC Marcus Jackson, NGB RSP Training NCO, at 703-607-5085, or marcus.e.jackson1.mil@mail.mil.



2 Encls

1. [RSP Self-Assessment and Inspection Checklist as of 10 Apr 18 \(fillable\).pdf](#)
2. [RSP Self-Assessment and Inspection Checklist as of 10 Apr 18.pdf](#)

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