



NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE
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ARNG-HRR

24 January 2018

MEMORANDUM FOR NG J1 RRF (All-Entire RRF)

SUBJECT: SMOM 18-019, FY18 United States Army Cadet Command Minuteman Scholarship Campaign

1. Reference(s):

- a. AR 145-1, Senior Reserve Officers' Training Corps Program: Organization, Administration, and Training, 06 September 2011.
- b. Cadet Command Regulation 145-1, Reserve Officers' Training Corps Army ROTC Incentives Policy, 2 August 2016.
- c. Cadet Command Pamphlet 145-4, Enrollment, Retention and Disenrollment Criteria, Policy and Procedures, 12 September 2011.
- d. National Guard Regulation 600-100, Commissioned Officer - Federal Recognition and Related Personnel Actions, 15 April 1994.
- e. USACC OPOD 18-01-010 Reserve Component Annual Minuteman Scholarship Program, 17 January 2018.

2. Effective immediately, each Adjutant General (TAG) may nominate 8 Cadets for Guaranteed Reserve Forces Duty (GRFD) scholarships.

a. TAG nominations consist of 2 scholarships for 4 years and 6 scholarships for 3 years or less.

b. States may request nominations from Civilian Aides to the Secretary of the Army (CASA). Each CASA may nominate 4 Cadets for GRFD scholarships consisting of 1 scholarship for 4 years and 3 scholarships for 3 years or less.

c. The Minuteman campaign consists of two phases:

(1) Phase I begins on 15 March 2018 with a deadline of 01 September 2018 for fall semester 2018 starts.

(2) Phase II begins 02 September 18 with a deadline of 01 December 2018 for spring semester 2019 starts.

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d. There will be no open season in this year's campaign as was allowed in previous years.

e. USACC will not process GRFD Nursing major nominations or 3-year Advanced Designee scholarships (3ADs) as Minuteman scholarships.

f. Non-prior service applicants nominated for a 4YR scholarship will have a minimum SAT of 1200 or ACT of 24. Applicants who are MOSQ (have completed Advanced Individual Training) seeking a 4YR scholarship must only meet minimum scholarship eligibility requirements of SAT of 1000 or ACT of 19.

g. TAGs may transfer allocations to another TAG with prior approval from the USACC RMID and USACC ACoS ARNG respectively. TAGs who transfer nomination allocations to another TAG/State will not receive replacement nomination allocations.

h. CASAs may not transfer allocations to another CASA. States seeking a CASA nomination from a State other than their own will contact the OSM of the State from which they are seeking a nomination prior to contacting a CASA from that State.

i. States must indicate that the nomination is part of the Minuteman Scholarship Campaign in the remarks section of the NGB 594-1. USACC Recruiting, Marketing, and Incentives Directorate (RMID) will track scholarship nominations, execution, and update the field on a bimonthly basis as to the number of nominations remaining.

3. The Minuteman nomination process is a collective effort between the States, the Cadet's PMS, and the ROTC BDE in which the school is located. If the school is outside of the State making the nomination, the ROTC BDE will assist. A TAG or CASA will receive credit for a nomination regardless of where the Cadet attends school.

4. Find contracting/scholarship guidance in CC REG 145-1, CC PAM 145-1 and AR 145-1.

5. The point of contact for ARNG Minuteman Scholarships is Mr. Donovan Lea, USACC, ARNG Scholarships contractor at (502) 624-1739 or donovan.h.lea.ctr@mail.mil.



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