



NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1382

ARNG-HRR

24 January 2018

MEMORANDUM FOR NG J1 RRF (All-Entire RRF)

SUBJECT: SMOM 18-017, Test of Adult Basic Education (TABE) Request Process For Warrant Officer Accessions

1. The TABE is provided to States for the purpose of increasing eligibility for Warrant Officer Appointment. The procedures below will be utilized to request TABE Tests for eligible applicants.
2. The State point of contact who will administer the TABE must submit a DD Form 2875 and TABE Administrator certificates to the NGB Warrant Officer Accessions team mailbox at: ng.ncr.ngb-arng.list.warrant-officer-accessions-owner@mail.mil.
3. The TABE Administrator certification test can be accessed at:
<http://www.brainshark.com/ctb/TABECertificationPart1>
<http://www.brainshark.com/ctb/TABECertificationPart2>
The password for both videos is: tabecertdrc
4. The State WOSM will submit the PDP of the applicant requiring the TABE thru SMT-Warrant Officer Collaboration Module. Note "TABE test request" in comments and add TABE test request form in the "Other" documents section of packet. Applicants requiring ONLY TABE to complete a PDP will be allowed to take the test under this program.
5. TABE tests under this program are limited and will be provided on a first come first serve basis. Priority will be given to applicants from the following 10 States who will be participating in the AFCT Pilot program; CA, GA, IN, KS, MS, NY, PA, TX, VI, WA.
6. Point of contact is CW3 Laura Severin, WO Accessions, at 703 607-2927 or laura.k.severin.mil@mail.mil.

A handwritten signature in black ink, reading "Robert E. Kuster II".

1 Encls

ROBERT E. KUSTER II
COL, AG
Chief, Strength Maintenance Division
Army National Guard