



## NATIONAL GUARD BUREAU

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ARNG-HRR

4 January 2018

MEMORANDUM FOR NG J1 RRF (All-Entire RRF)

SUBJECT: SMOM 18-013, USMEPCOM Transgender Processing Guidance

### 1. References:

- a. Deputy Secretary of Defense Memorandum, Medical Standards for Appointment, Enlistment, or Induction of Transgender Applicants for Military Service, dated 8 December 2017.
- b. AR 601-210, Regular Army and Reserve Components Enlistment Program, dated 31 August 2016.
- c. UR 601-210, Enlistment and Accessions Processing, dated 3 January 2017.
- d. DoD USMEPCOM Policy Memorandum 2-5, Transgender Applicant Processing, dated 8 December 2017.

2. Effective immediately, ARNG will begin processing transgender applicants in accordance with the Department of Defense Directive, Subject; Medical Standards for Appointment, Enlistment, or Induction of Transgender Applicants into the Military Services, dated 8 December 2017. Identity validation of transgender applicants will be the responsibility of the recruiting service.

### 3. Recruiters will:

- a. Validate the applicant's identity using one of the following approved documents:
  - (1) Certified true copy of state birth certificate reflecting preferred gender or
  - (2) Certified true copy of a court order reflecting preferred gender or
  - (3) US Passport reflecting preferred gender
- b. Complete all processing forms (with the exception of the DD 2807-2) using the preferred gender of the applicant.
- c. Complete and print the DD Form 2807-2 and then circle the answers to the questions at the bottom of "Section III - Applicant Comments" found on page 5. This will occur for all

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applicants, not just transgender applicants.

(1) Birth Sex: Male or Female.

(2) Preferred Gender: Male or Female.

d. Recruiters will not make the final determination on any transgender applicant's medical eligibility. The medical determination will be made by the MEPS medical section.

(1) If disclosed during prescreen:

(a) Recruiter will gather all medical documents to support that the applicant has been stable in their preferred gender for 18 months. These documents can include a letter from the private physician, medical records, counseling records, hormone treatments, etc.

(b) Forward the med read (with completed 2807-2) to MEPS. The Chief Medical Officer (CMO) will determine whether the applicant is eligible to process, requires more documentation, or will be assigned a Return Justified (RJ) date.

(2) If disclosed during the MEPS physical:

(a) Applicant will be interviewed by MEPS medical personnel.

(b) Applicant will be placed in an open status (S-0) pending medical documentation.

(c) The CMO will determine whether the applicant has been stable in the preferred gender for 18 months or will be assigned a Reevaluation Believed Justified (RBJ) date.

e. Recruiters will utilize the "MEPS Dial-a-Doc/Email-a-Doc" IAW USMEPCOM Regulation 40-1, to obtain answers to questions concerning an applicant's medical condition(s). Contact information for the "MEPS Dial-a-Doc/Email-a-Doc" can be found in the local MEPS' SOP.

4. Projections will be made under the preferred gender. For example; a transgender male (born female but identifies as a male) will be projected as a male.

5. All actions involved in the enlistment process will be conducted under the applicant's preferred gender (room assignments, height/weight standard measurements, ortho-neuro exam, specimen observation, underwear requirements, and chaperone/bathroom requirements).

6. The SF 86 (Questionnaire for National Security Positions) will be filled out as follows for the question "Were you born a male after December 31, 1959?";

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a. A transgender male applicant (born female but whose current gender is male) must answer "No".

b. A transgender female applicant (born a male but whose current gender is female) must answer "Yes" and when subsequently asked "Have you registered with the Selective Service System (SSS)?", the applicant must also answer "Yes" or provide an explanation why not.

7. Point of contact for this message is MSG Nelor at rory.c.nelor.mil@mail.mil or call (703) 607-3172 or SFC Nmashie at larry.a.nmashie.mil@mail.mil or call (703) 607-0944.



3 Encls

1. [Medical Standards for Transgender Accessions \(8 Dec 17\).pdf](#)
2. [USMEPCOM PM 2-5 TG Applicant Processing.pdf](#)
3. [DD Fm 2807-2.pdf](#)

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